

1. Why should I become an SFP?

- **Impact your organization's triple bottom line** by learning how to maximize efficiency in your facility, streamline building operations, and implement projects that save money and positively impact your community.
- **Develop sustainable solutions** and strategic plans using knowledge-based and data-driven methods.
- **Gain recognition and credibility** as an informed champion with a unique sustainability skill set.
- **Earn 70 general CE hours** towards your LEED credential maintenance.
- Comply with the **US Federal Buildings Personnel Training Act** (FBPTA). Learn more at ifma.org/fbpta.



3. What will I learn?

The following three SFP focus areas provide a complete picture of how FMs can improve the sustainability of their facilities in all eight major categories of sustainable facility management as defined by IFMA: energy, water, materials and resources, workplace management, indoor environmental quality, quality of services, waste and site impact:

- **Strategy & Alignment for Sustainable**
- **Managing Sustainable Facilities**
- **Operating Sustainable Facilities**

4. How do I earn the SFP credential?

Follow these five simple steps to earn the SFP credential:

1. Determine whether you have a basic foundational knowledge of FM as this knowledge is necessary to apply the SFP concepts and pass the final assessments. A Facility Management Overview is included in the SFP program as a refresher.
2. Order the IFMA SFP Credential Program at www.ifma.org/sfp.
3. Study the reading materials and complete the online interactive tools for each focus area (in sequence) to enhance your skills and knowledge.
4. Complete the three online SFP final assessments with a passing score of 75% or higher.
5. Submit your SFP application (with fee) to IFMA to validate your SFP credential.

2. Who should pursue the SFP?

- FM professionals with an interest in sustainable FM practices and increased facility efficiency.
- Related industry practitioners such as architects, designers and safety engineers.
- Facility-related product and service providers.
- LEED Professionals seeking complementary knowledge and CE hours.
- US Federal employees and contractors seeking compliance with the FBPTA.
- CFMs and FMPs interested in expanding their depth of expertise in the area of sustainable FM.



5. How will my employer benefit?

- Improve building efficiency by ensuring that your staff can plan, implement, and evaluate sustainable FM projects.
- Empower your employees to reduce fuel and resource use, improve the indoor environment, and minimize your
- Implement a world-class internal training program without a significant development investment.
- Take advantage of an unbiased candidate evaluation tool and hiring qualification.
- Enhance your organization's image by demonstrating your commitment to sustainable knowledge and practices.

6. What's included in the IFMA SFP Credential Program?

The IFMA SFP Credential Program includes everything you need to earn the SFP, including a variety of learning materials and interactive study tools to test your comprehension.

- **Reading materials:** Comprehensive reading materials provide an in-depth exploration of the three SFP focus areas in a concise, easy-to-understand format.
- **Interactive online study tools:** Interactive online study tools including quizzes, e-flashcards, progress reports and more will help you apply and retain the SFP concepts.
- **SFP final assessments:** Successful completion of the three online SFP final assessments will qualify individuals for the SFP credential. An SFP application must be submitted (with fee) to IFMA to be awarded the SFP credential.



7. Are there study options for learning the SFP material?

- **Self-study program:** The self-study program combines electronic or printed study materials with interactive onlinestudy tools and the three SFP final assessments for the most flexible study plan.
- **Instructor-led courses:** Instructor-led courses combine the self-study tools and assessments with comprehensivestudy and discussion of all SFP topics in a virtual or traditional classroom format. For a complete list of courses offered by IFMA chapters, training affiliates, colleges and universities, visit www.ifma.org/sfp.
- **Corporate/group training:** If there are 10 or more training candidates within your organization, IFMA offers volume discounts and specialized group reporting tools. Contact Dan Laury at dan.laury@ifma.org or at +1-713-623-4362.
- **Chapters/colleges/universities:** If you are an IFMA Chapter or higher education institution, IFMA offers special discounts and program support resources. Contact April Tone at april.tone@ifma.org or +1-281-617-1338.

9. How long does it take to become an SFP?

The length of time the three focus areas will take depends greatly on the person who is studying (based on experience, knowledge, reading comprehension, etc.). On average, candidates invest 25-75 hours to complete all three focus areas and earn their SFP.

**Please note: Access to the online training tools and final assessments expires two years from date of purchase.*

8. What will it cost to become an SFP?

There are two costs associated with the SFP credential: the IFMA SFP Credential Program training materials/course and the SFP Exam application fee.

Training Materials/Courses	IFMA Members	Nonmembers
Self-study: eVersion only	US \$1,595	US \$1,895
Self-study: eVersion & hardcopy	US \$1,795	US \$2,095

**Instructor-led courses Contact provider directly for pricing.*

**Plus applicable taxes and shipping fees. Prices subject to change.*

Professional or Associate Members	Young Professional Members	Nonmembers
US \$140	US \$115	US \$250

10. Can LEED Professionals earn GBCI credential maintenance hours with the SFP program?

Yes, the SFP program has been approved by GBCI for LEED credential maintenance. LEED Professionals can earn 70 general CE hours upon successful completion of the SFP program.

Ready to get started?

Order online at www.fm.training or call +1-713-623-4362.



The International Facility Management Association has been accredited as an Authorized Provider by the International Association for Continuing Education and Training (IACET).



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