

# Top 10 faqs



# Facility Management Professional™ (FMP®)

Earn the must-have credential in facility management.

## 1. Why should I become an FMP?

- **Gain a competitive advantage** through education and global recognition.
- **Build practical skills** you can apply to your job immediately resulting in cost-savings to your organization.
- **Earn professional credibility** and recognition from current and potential employers, clients, and peers.
- **Earn 60 general CE hours** towards your LEED credential maintenance.
- **Earn IFMA-issued CEUs.**
- Comply with the US **Federal Buildings Personnel Training Act (FBPTA)**. Learn more at [ifma.org/fbpta](http://ifma.org/fbpta)



## 3. What will I learn?

As a result of the most recent IFMA global job task analysis, the following four knowledge domains were deemed critical to the foundation of knowledge required of facility managers, and therefore are taught and tested by the IFMA FMP Credential Program®:

- Operations and Maintenance
- Project Management
- Finance and Business
- Leadership and Strategy

## 4. How do I earn the FMP credential?

Follow these five simple steps to earn the FMP credential:

1. Order the IFMA FMP Credential Program at [www.fm.training](http://www.fm.training).
2. If you have limited industry knowledge, review Facility Management Introduction, an online video about the FM industry included in your study materials.
3. Study the reading materials (also accessible via e-reader) and complete the online interactive study tools for each course to enhance your skills and knowledge.
4. Complete the four online FMP final assessments with a passing score of 75% or higher.
5. Submit your FMP application (with application fee) to IFMA to validate your FMP credential.

## 2. Who should pursue the FMP?

- FM practitioners looking to increase their depth of knowledge in the core FM topics deemed critical by employers.
- Individuals who are transitioning into the FM profession.
- Related-industry practitioners such as architects, designers and safety engineers.
- Facility-related product and service providers
- Students entering the profession from college/university.
- LEED Professionals seeking complementary knowledge and CE hours.
- US Federal employees and contractors seeking compliance with the FBPTA.



## 5. How will my employer benefit?

- Establish a common foundation of knowledge and vocabulary throughout your team.
- Ensure the competency and professionalism of your employees.
- Contribute to your organization's competitive advantage.
- Improve staff retention and loyalty with a proven commitment to employee growth and career advancement.
- Save money and monitor progress with volume discounts and group reporting tools.

## 6. What's included in the IFMA FMP Credential Program?

The IFMA FMP Credential Program includes everything you need to earn the FMP, including a variety of learning materials and interactive study tools to test your comprehension

- **Reading materials:** Comprehensive reading materials (also accessible via e-reader) provide an in-depth exploration of the four FMP knowledge domains in a concise, easy-to-understand format.
- **Interactive online study tools:** Interactive online study tools including quizzes, case studies, e-flashcards, progress reports and more will help you apply and retain the FMP concepts
- **FMP final assessments:** Successful completion of the four online FMP final assessments will qualify individuals for the FMP credential. An FMP application must be submitted (with fee) to IFMA to be awarded the FMP credential.



## 7. Are there study options for learning the FMP Material?

- **Self-study program:** The self-study program combines reading materials with interactive online study tools and the four FMP final assessments for the most flexible study plan.
- **Instructor-led courses:** Instructor-led courses combine the self-study tools and assessments with comprehensive study and discussion of all FMP topics in a traditional or virtual classroom format. For a complete list of courses offered by IFMA, IFMA chapters, training affiliates, colleges and universities, visit [www.fm.training](http://www.fm.training).
- **Corporate/group training:** If there are 10 or more training candidates within your organization, IFMA offers volume discounts and specialized group reporting tools. Contact Dan Laury at [dan.laury@ifma.org](mailto:dan.laury@ifma.org) or at +1-713-623-4362.
- **Chapters/colleges/universities:** If you are an IFMA Chapter or higher education institution, IFMA offers special discounts and program support resources. Contact April Tone at [april.tone@ifma.org](mailto:april.tone@ifma.org) or +1-281-617-1338.

## 8. What will it cost to become an FMP?

There are two costs associated with the FMP credential: the IFMA FMP Credential Program training materials/courses and the FMP application fee.

Training Materials/Courses	IFMA Members	Nonmembers
Self-study: Individual courses	US \$515	US \$615
E-Copy Full kit (4 courses)	US \$1,550	US \$1,850
Printed Full kit (4 courses)	US \$1,750	US \$2,050

\*Instructor-led courses contact provider directly for pricing.

\*Plus applicable taxes and shipping fees. Prices subject to change.

Professional or Associate Members	Young Professional Members	Nonmembers
US \$140	US \$115	US \$250

## 9. How long does it take to become an FMP?

The length of time the four courses will take depends greatly on the person who is studying (based on experience, knowledge, reading comprehension, etc.). On average, candidates invest 50-100 hours to complete all four courses and earn their FMP.

*Please note: Access to the online training tools and final assessments expires one year from the date of purchase for individual courses; or two years from date of purchase for full kits (4 courses).*

## 10. Do I have to renew my FMP credential?

The FMP credential validates that you have attained core FM knowledge and does not need to be renewed.

Ready to get started?

Order online at [www.fm.training](http://www.fm.training) or call +1-713-623-4362.



The International Facility Management Association has been accredited as an Authorized Provider by the International Association for Continuing Education and Training (IACET).



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