



Defining FM

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- ➤ IFMA defines the FM profession as we know it today by conducting an extensive survey every 36-60 months known as the Global Job Task Analysis. This analysis defines the competencies an FM needs to have to be successful.
- ➤ The results of the analysis are the structural base IFMA uses for all its course and credentialing development.

Education Department Credentials Facility Management Professional Knowledge-Based certificate program Knowledge-Based certificate program Certified Facility Facility Professional Knowledge-Based certificate program Certified Facility Manager Certified Facility Manager Certified Facility Manager Competency-Based certification

Just Starting Out

- > Facility Management: A Practical Introduction Course
 - Learn to explain the importance of facility management.
 - Develop an awareness of the global facility management profession and identify a variety of FM roles and responsibilities.
 - Understand how potential FM challenges may be faced at a variety of different organizations.
 - Identify the 11 major competency areas that comprise the field, and understand how FMs encounter these areas as they carry out their duties.
 - Learn about the additional education and training available to help new FMs further their careers
- Available via classroom and soon-to-be released online course. For more information, go to http://ifma.org/education/courses/intro-to-fm/

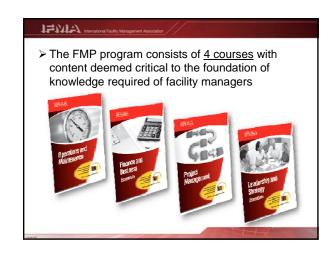


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FMP > Knowledge-based credential – A program requiring successful completion of specific coursework and final assessments. > The FMP does not have a renewal.

FMP Target Audience > Basically everyone.... > Early-to mid-career FM Practitioners > Those transitioning into the FM profession > Related-industry practioners > Facility-related product and service providers > Students entering the profession from schools/technical programs. > Those preparing for the SFP or CFM

Benefits of Taking FMP Establish a common foundation of knowledge and vocabulary. Build practical skills that one can apply immediately. Develop strong baseline. Earn professional credibility and recognition with employers and peers.







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Finance and Business Essentials

- ➤ FMs oversee high-value assets that represent significant investments by their employers. This course covers areas such as:
 - Finance and Business in the Facility Organization
 - Financial Management of the Facility Organization
 - Procurement in the Facility Organization
 - Contracts in the Facility Organization



Leadership and Strategy Essentials

- FMs must develop strategies to successfully carry out major initiatives by influencing the decisions and attitudes of others. This course covers how to:
 - Plan strategically

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- Lead and Manage the facility organization
- Provide Leadership to the entire organization



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Where do I Start?

- > Self-study or instructor-led?
- > Self-study materials are available now! You can begin today by going to www.ifma.org/fmp.
- Instructor-led courses are added weekly worldwide. Go to the tab on the FMP website titled "Classes Offered."
- **Please note, the calendar on the IFMA website is currently being revamped. Until further notice, the most comprehensive list for classes is under the "classes offered" tab.

All Students Receive

- ➤ Comprehensive materials
- ➤Interactive online study tools
- ➤Online FMP final assessments



Sustainability Facility



Professional

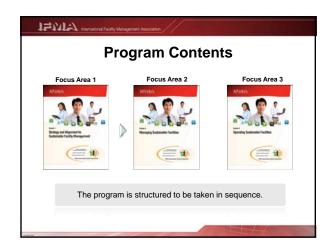
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SFP

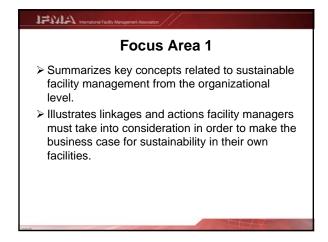
- Developed under the guidance of a team of recognized experts in the facility management field, the SFP credential was created.
- The material covers the broad range of topics a facility manager is expected to know about managing a sustainable facility.
- Not everything will apply to you, but it's important for you to be aware of the concepts presented.
- > The credential is for the <u>facility manager</u>, not a building.

SFP Program Knowledge-based credential – A program requiring successful completion of specific coursework and final assessments. For all FM and like-minded professionals with an interest in sustainable practices. A strong foundational understanding of FM is highly recommended. The credential is valid for 3 years. At the end of the 3-year period, SFPs must take an online course and pass the assessment to be issued a new term of validity.

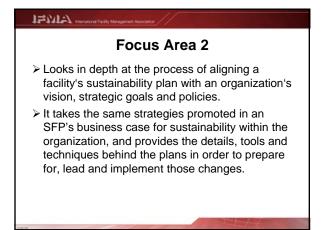














Focus Area 3

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- > This section looks at ways in which SFPs can operate their facilities in a more sustainable manner through changes in building equipment and technology as well as changes in operations and maintenance procedures.
- > Focus area 3 is organized around the eight major categories of sustainable facility management. They are...



SFP Benefits

Individual

Learn practical skills

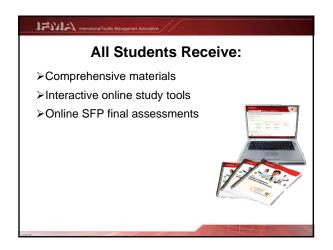
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- Challenge the status quo
- Impact your organization's triple bottom line
- Earn a competitive advantage
- Join a professional network

- **Employers**
- Improve facility efficiency
- Establish internal training
- Create a common vocabulary
- Evaluate employees
- Strengthen your corporate image
- Attain a competitive business advantage

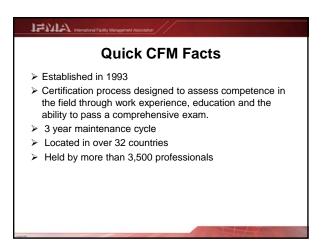
15MA Where do I Start?

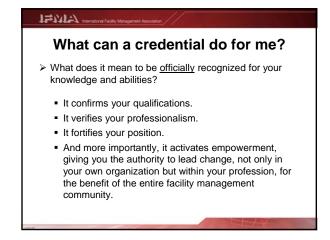
- ➤ Self-study or instructor-led?
- > Self-study materials may be purchased at www.ifma.org/sfp
- > Instructor-led courses are now available. Check the "Classes Offered" tab on the SFP website. This list will grow weekly, so check back often.



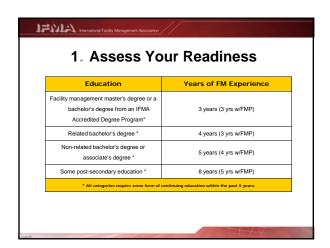


CFM The first certification program in facility management and the most respected global credential in the industry, setting the standard for ensuring the knowledge and abilities of practicing facility managers.









1. Assess Your Readiness

- Complete a self-assessment by measuring one's knowledge and experience in each of the nine competency areas that one will be tested on.
 - Communication
 - Finance

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- Human and Environmental Factors
- · Leadership and Management
- Operations and Maintenance
- Planning and Project Management
- Quality Assessment and Innovation
- Real Estate
- Technology

2. Submit Your Application and Preparation

Once you are ready to take the CFM Exam, you may submit your CFM application through the IFMA website:

http://www.ifmacredentials.org/cfm/application

- > CFM Exam Review Course or self-study option
- > Local chapter study groups
- > Attend workshops and presentations
- Online practice exam (this is not an assessment tool)

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Steps 3-5

- Once application is approved, candidates have up to 3 months to schedule and sit for the exam.
- Candidates who pass the exam will be awarded the CFM and will be required to renew every 3 years. (120 maintenance points required for renewal.)
- Individuals who do not pass may apply to retake the exam by submitting the Application to Retake Certification Exam.

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For more information on IFMA Credentials and Continuing Education

Contact the IFMA Education Department Telephone: 1-713-623-4362 Email: credentials@ifma.org

Or visit <u>www.ifma.org</u> and click on the Education tab to get started!

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For more information on the FMP courses here in Ottawa

- ➤ Contact IFMA Ottawa
 - admin@ifmaottawa.ca
- > Contact Algonquin College
 - training@algonquincollege.com
- > Go to the Algonquin website at:
 - http://training.algonquincollege.com/
 - On left hand side select Browse by Topic: Construction and Trades
 - All 4 courses are found on this page, scroll as necessary

